### Adult Literacy Program

**Program Coordinator:** Gardy Perard  
gardy@durhamliteracy.org  
(919) 489-8383 x26

**Program Associate:** Rebecca Schaffer  
rebecca@durhamliteracy.org  
(919) 489-8383 x27

**Objective:** Teach reading and writing to adults (ages 18 and older) who lack basic literacy skills (read anywhere from grade levels 0-8) and/or lack a high school or equivalency diploma

**Services:**
- **Size:** One-on-one tutoring
- **Frequency:** 1.5 to 2 hours twice per week
- **Schedule:** Based on availability, Mon-Thurs (9am-12pm & 4:30-8:30pm)
- **Location:** 1905 Chapel Hill Rd., Durham, NC 27707
- **Reading Curricula:**
  - **Beginner (0-4th grade reading level)** – *Wilson Reading System:* structured, multisensory, phonics-based reading program
  - **Intermediate (4-8th grade reading level)** – STAR: Evidence Based Reading instruction
  - **Advanced (8+ grade reading level)** – GED-approved textbooks and supplemental material
- **Needs:** Volunteers are needed to provide one-on-one tutoring for beginner and intermediate readers, beginner and intermediate math students, and GED students

### ESOL Program

(English for Speakers of Other Languages)

**Program Coordinator:** Joan Zec Nelson  
joan@durhamliteracy.org  
(919) 489-8383 x25

**Program Associate:** Chris Hall  
chris@durhamliteracy.org  
(919) 489-8383 x33

**Objective:** Teach English Language skills (reading, writing, listening and speaking) to adults who are non-native English speakers and/or recent immigrants

**Services:**
- **Size:** Class size varies (5-20)
- **Schedule:** Teach at least once per week for 2 hours; most classes meet Monday-Thursday 6:30pm-8:30pm, but we may have one or two morning classes depending on demand
- **Location:** Classes meet at the Durham Literacy Center, El Centro Hispano, and East Durham Children’s Initiative.
- **Curriculum:** Beginner, intermediate, & advanced classes that focus on survival skills and/or job-related vocabulary and skills
- **Language:** It is NOT necessary to speak a second language. (Our students come from all different language backgrounds.)
- **Needs:** Two tutors/instructors per class session using a team-teaching model; we also need substitute tutors to fill in for regular tutors

**Other ESOL opportunities**
- **After** group class positions are filled, 1-on-1 tutors are sometimes needed. Schedule depends on student, tutor, and room availability. Ideally, pairs meet twice/week for 1.5-2 hours.

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Individuals who are not sure which program to contact can reach us at (919) 489-8383 and at volunteer@durhamliteracy.org
### Youth High School Equivalency Program (YHSE)

**Program Coordinator:** Amy Fee Garner  
(919) 489-8383 x13

**Program Associate:** Brice Hudson  
brice@durhamliteracy.org  
(919) 489-8383 x28

**Objective:** Teach and mentor out-of-school youth (ages 16-24) in the subjects and test-taking strategies needed to earn a high school equivalency (GED or HiSET) diploma

**Services:**
- **Size:** One-on-one tutoring
- **Schedule:** Volunteer at least once per week for 2.5 hours during these hours: Mon-Thurs 9am-11:30am
- **Location:** 1905 Chapel Hill Rd.
- **Curriculum:** Pre-GED and GED texts plus online GED and career/college planning resources
- **Training:** Individual tutor training
- **Needs:** Volunteers are needed to tutor one-on-one in GED subject areas: Reading, Writing, Math, Social Studies, and Science

### Other Opportunities

**Reception Desk:**  
Greet visitors and provide information and guidance as needed

**Computer Lab Monitors/Assistants:**  
Assist students in our public computer labs, which are open 9am to 12pm and 4:30pm to 8:30pm (flexible)

**Board Sub-Committees:**  
Join a sub-committee (e.g., Fundraising, Teaching + Learning, Resource Development, Technology)

**Special Projects:**  
Event planning, fundraising, outreach, publicity, office help, facility workdays, etc.

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